



West End School

Te Kura O Urumutu

Health & Safety at Work Policy

RATIONALE:

The Health and Safety at Work Act 2015 requires employers to take responsibility for ensuring that workers and other people in the workplace are safe.

PURPOSE:

1. To ensure that employees, students and other people are safe in the workplace.
2. To take all practicable steps to ensure the health and safety of staff, students and visitors to the school.
3. To eliminate significant hazards wherever possible.
4. To fulfil the requirements of the Health and Safety at Work Act 2015.

GUIDELINES

The Act designates the school's Board of Trustees, as a PCBU (Person Conducting a Business or Undertaking), as having the primary duty of care for ensuring the health and safety of workers and others in the workplace, so far as is reasonably practicable.

In this policy students will be accorded the same concern as workers. The Act defines a worker as someone who works for the business or undertaking and includes: employees; contractors or subcontractors and their workers; labour hire company employees; apprentices or trainees; people on work experience or a work trial; volunteer workers. Under the Act, other volunteers, such as for fundraising, are not workers.

This policy covers the concept of the 'workplace' in the broad sense, not just the school site.

Under the Act, the Board of Trustees is required to: provide a safe physical and emotional environment for students; promote healthy food and nutrition for all students; and comply in full with any legislation currently in force or that may be developed to ensure the safety of students and workers.

All Health and Safety matters concerning the school are to be overseen by a designated representative from the Board of Trustees. If desired this can be extended to the formation of a Health and Safety committee, comprising, at the least, of a representative from the Board of Trustees and from among school staff, in addition to the school Property Manager.

The Health and Safety Board of Trustees representative and/or committee is responsible for ensuring the implementation of, and ongoing compliance with, the Health and Safety at Work Act 2015. Significant hazards will be identified and recorded, and action taken to eliminate, isolate or minimise the hazard as required by the Act. Strenuous and urgent efforts will be made to eliminate significant hazards where practicable.

Signed:  (Board Chair)

Date: 5/05/2019

Name: 

Review Date: May 2020